

2019 CHIEF FOIA OFFICER REPORT
DEFENSE NUCLEAR FACILITIES SAFETY BOARD
Glenn Sklar, Chief FOIA Officer

During Fiscal Year 2018 (FY18), the Defense Nuclear Facilities Safety Board (DNFSB) continued to demonstrate its commitment to proactive disclosure by posting more than 500 records concerning the agency's activities on its public web site. In addition, the Board's public meetings and hearings are streamed live on the Board's YouTube channel as well as being recorded and posted on the Board's public homepage. Such disclosures reflect the presumption toward openness that is embodied in the Board's Operating procedures. Under those procedures, the Board is required to vote to *prevent* disclosure of particular documents or portions of documents, even when those documents are privileged. Moreover, as a Sunshine Act agency, the DNFSB complies with its obligation to make its operations as transparent as possible.

The DNFSB works continually to enhance transparency and provide the public with access to information about its operations. For example, during the course of a comprehensive inventory of the agency's library, we located copies of the Board's congressional budget requests for Fiscal Years 1999 through 2006 and proactively posted them on the public web site. As a result, the agency's budget requests from FY 1999 through 2018 are now available online. The Board posts its quarterly FOIA data, the data and humanly-readable versions of its annual FOIA reports data, and its annual Chief FOIA Officer reports in its FOIA electronic reading room. Additionally, if more than one FOIA request is received for the same record, we also post the document in the electronic reading room.

Since mid-2017, the Board has allocated funds for a 0.5 FTE position responsible for day-to-day operation of its FOIA program. As a result, the agency has been able to increase its outreach efforts to assist requesters in formulating their requests in a manner most likely to enable the agency to locate the records in which they are interested. In addition, the agency continued to refine its procedures for processing FOIA requests so that it provides responses as expeditiously as possible. DNFSB FOIA staff have also developed a FOIA refresher course for presentation to agency personnel during regularly-scheduled staff meetings and to new personnel as part of their onboarding briefings.

Listed below are the categories of information that the Board posts publicly and the corresponding web addresses:

Board Notational Votes

Notational votes are records of Board votes on policy matters.
<https://www.dnfsb.gov/board-activities>

Board Calendar

The Board calendar shows upcoming activities of the Board
<https://www.dnfsb.gov/board-activities/board-calendar>

Recommendations

The Board's primary products are formal safety Recommendations that communicate the urgent need to address issues pertaining to worker and public safety at Defense Nuclear Facilities. Recommendations are always sent as letters to the Secretary of Energy and may or may not include attachments or supplementary information, such as Technical Reports.

<https://www.dnfsb.gov/board-activities/recommendations>

Board Member Testimonies, Speeches and Other Public Statements

Written records of speeches, statements and testimony given by Board Members of the DNFSB, as well as copies of slideshow presentations given at conferences.

<https://www.dnfsb.gov/board-activities/board-member-testimonies-speeches-and-other-public-statements>

Board Letters and Correspondence

All letters sent between the Board and the Department of Energy.

<https://www.dnfsb.gov/documents/letters>

Public Hearings and Meetings

<https://www.dnfsb.gov/public-hearings-meetings>

Live Streaming

<https://www.youtube.com/channel/UCEPc2iGfNDiygL2ySkO7wCA>

Reports

The Board's reports include Resident Inspector Reports, Monthly Site Reports, Technical Reports, Staff Issue Reports, and Reports to Congress. All Reports, with the exception of Resident Inspector Weekly Reports and Reports to Congress, are published as Letters to the Department of Energy.

<https://www.dnfsb.gov/documents/reports>