

June 30, 2000

The Honorable Jacob J. Lew
Director
Office of Management and Budget
Old Executive Office Building
17th Street and Pennsylvania Avenue, NW
Washington, D.C. 20503

Dear Mr. Lew:

In accordance with the "Federal Activities Inventory Reform Act of 1998," Public Law 105-270 (the FAIR Act), enclosed for your review is the Defense Nuclear Facilities Safety Board (Board) Year 2000 inventory of commercial activities performed by Federal employees. This letter also provides the information required by Office of Management and Budget (OMB) letter M-00-11 dated April 27, 2000, including the Annual Management Report.

The following is a summary of the Board's inventory:

1. Total Board FTEs: 95
2. Commercial FTEs: 22
3. Percent of Budgetary Resources Used For Commercial Contract Support: 11%
4. Central Point-of-Contact for the Board's Inventory: Mr. Kenneth Pusateri
(202) 694-7000

Annual Management Report

The Year 1999 and 2000 Inventory Process was accomplished by a team of Board managers and consisted of the following steps:

1. Identification of each Board employee by Function Code,
2. Determination of each activity (inherently governmental versus commercial in nature),

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3. Application of the Reason Codes as necessary, and
4. Review of the results by the Agency Head.

The Board received no Fair Act administrative challenges or appeals on its Year 1999 inventory.

Should you have any questions regarding this matter, please call the agency point-of-contact identified above.

Sincerely,

John T. Conway
Chairman

Enclosure: As stated

Federal Activities Inventory Reform Act Report

6/29/2000

Year 2000

Defense Nuclear Facilities Safety Board

a. Organizational Unit	b. State	c. Location(s)	d. FTE	e. Activity Function Code	f. Reason Code	g. Year first appeared	h. Federal employee's name	i. Year cost comparison	j. CIV/FTE Savings	k. Est. Annualized cost	l. Date completed post MEO
Office of the General Manager											
Administrative Support Services											
	DC	DC	3.0	Y000	C	FY1999	Kenneth Pusateri	Not Applicable	N/A	Not Applicable	Not Applicable
Division of Human Resources											
1. Personnel Management Specialist	DC	DC	1.0	B700	C	FY2000	Susan Dickerson	Not Applicable	N/A	Not Applicable	Not Applicable
2. Personnel Administrative Support	DC	DC	1.0	B000	C	FY2000	Susan Dickerson	Not Applicable	N/A	Not Applicable	Not Applicable
Division of Acquisition & Finance											
1. Contracting Operational	DC	DC	2.0	F200	C	FY2000	Mark Flynn	Not Applicable	N/A	Not Applicable	Not Applicable
2. Financial Mgmt. Operations	DC	DC	1.0	C315	C	FY2000	Mark Flynn	Not Applicable	N/A	Not Applicable	Not Applicable
3. Travel Processing	DC	DC	1.0	C302	C	FY1999	Mark Flynn	Not Applicable	N/A	Not Applicable	Not Applicable
Division of Information Technology & Security											
1. Special Studies & Analysis	DC	DC	2.0	T821	C	FY1999	Andrew Thibadeau	Not Applicable	N/A	Not Applicable	Not Applicable
2. ADP Administrative Specialist	DC	DC	1.0	W000	C	FY1999	Andrew Thibadeau	Not Applicable	N/A	Not Applicable	Not Applicable
3. Administrative Support Services	DC	DC	1.0	T820	C	FY1999	Andrew Thibadeau	Not Applicable	N/A	Not Applicable	Not Applicable
4. Administrative Support	DC	DC	1.0	T000	C	FY1999	Andrew Thibadeau	Not Applicable	N/A	Not Applicable	Not Applicable
Office of the General Counsel											
Administrative Support Staff											
1. Administrative Support	DC	DC	3.0	Y000	C	FY1999	Rich Azzaro	Not Applicable	N/A	Not Applicable	Not Applicable
Office of the Technical Director											
Administrative Support Staff											
1. Administrative Support	DC	DC	2.0	T000	C	FY1999	Kent Fortenberry	Not Applicable	N/A	Not Applicable	Not Applicable
Weapons Program											
1. Administrative Support	DC	DC	1.0	T000	C	FY1999	Jim McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering Program											
1. Administrative Support	DC	DC	1.0	T000	C	FY1999	Ron Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Materials Processing & Env. Restoration Program											
1. Administrative Support	DC	DC	1.0	T000	C	FY1999	Rich Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Total			22.0								

Reason Code Key - Code C means exempt from cost Reason Code Key - Exempt from Cost Comparison Because: C-1 Fewer than 10 FTE per Organization Unit or Core Capability Staff necessary to fulfill mission.