



Department of Energy

Washington, DC 20585

March 16, 2004

The Honorable John T. Conway
Chairman
Defense Nuclear Facilities Safety Board
625 Indiana Avenue NW, Suite 700
Washington, D.C 20004

Dear Mr. Chairman:

I would like to invite you or a member of the Defense Nuclear Facilities Safety Board (Board) to be a guest speaker at the 2004 Facility Representatives Workshop scheduled for May 18-20, 2004, in Las Vegas, Nevada.

The purpose of the workshop is to share safety lessons learned on effective oversight of hazardous facilities. A central component of the workshop will be presentations by Facility Representatives on their first-hand experiences overseeing operations in their facilities. In addition, we will focus on lessons learned from the Columbia Accident Investigation Board (CAIB). Brigadier General Ronald J. Haeckel, Principal Assistant Deputy Administrator for Military Applications, will provide the keynote address, and Major General (Retired) John L. Barry will provide a summary of the CAIB report. A preliminary draft agenda for the workshop is enclosed.

We appreciate the continued interaction of the Board and its staff regarding the Facility Representative Program.

If you have any questions regarding the workshop please contact me at 202-586-3887, or have your staff contact John Evans.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark B. Whitaker, Jr.", with a long horizontal line extending to the right.

Mark B. Whitaker, Jr.
Departmental Representative to the
Defense Nuclear Facilities Safety Board

Enclosure

cc:
K. McSarrow, DS



**2004 Facility Representatives Workshop
May 18-20, 2004**

AGENDA

Day 1: Tuesday, May 18, 2004

Theme: Program Successes and Challenges

- 8:00 a.m. Opening Remarks
John Evans, Facility Representative Program Manager
- 8:15 a.m. Welcome
Senior Manager, Nevada Site Office
- 8:30 a.m. Keynote Address – NNSA Evaluation of Columbia Accident Investigation Board Report
Brigadier General Ronald J. Haeckel, Principal Assistant Deputy Administrator for Military Applications, NNSA
- 9:00 a.m. Senior DOE Manager Videotaped Remarks
Secretarial Officer
- 9:10 a.m. Facility Representative of the Year Presentation
*Mark B. Whitaker, Jr.,
Departmental Representative to the Defense Nuclear Facilities Safety Board*
- 9:45 a.m. Break
- 10:00 a.m. Defense Nuclear Facilities Safety Board Perspective
DNFSB Member
- 10:30 a.m. Senior Management Panel
Moderator: John Evans
Panel Members: Senior Managers (Possible: Kathy Carlson, Ron Haeckel, Gerald Boyd, more TBD)
- 12:00 noon Lunch
- 1:30 p.m. Columbia Accident Investigation Board Report
John L. Barry, Major General USAF (Ret)
- 3:45 p.m. Feedback from Independent Oversight and Performance Assurance Evaluations
Patricia Worthington, Director Office of Environment Safety and Health Evaluations, OA-50
- 4:30 p.m. Facility Representative Program Summary
John Evans

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Day 2: Wednesday, May 19, 2004

Theme: Effective Operational Oversight

- 7:50 a.m. Introduction
John Evans
- 8:00 a.m. Facility Rep Program at Oak Ridge
Gerald Boyd, Manager, Oak Ridge Operations Office
- 8:30 a.m. EM Actions in Response to Columbia Accident Investigation Board Report
Joe Nolter, Advisor to Assistant Secretary for Environmental Management
- 9:30 a.m. Break
- 9:45 a.m. Facility Representatives Sharing of Good Practices and Lessons Learned (4)
- *Lessons Learned from Personnel Contamination during Waste Transfer Jumper Removal*
Glyn Trenchard, RL Fac Rep
 - *Lessons Learned from Beryllium Investigation at SNL Z-Machine*
Veronica Martinez, SSO Fac Rep
 - *Oversight Planning and Performance Evaluation,*
RL Fac Rep TBD
- Other Topic TBD*
- 11:00 a.m. Break
- 11:15 a.m. Facility Representative Panel -Keys to Effective Oversight
Moderator: TBD
Panel Members: 2003 Facility Representative of the Year; Others TBD
- 12:00 p.m. Lunch
- 1:30 p.m. Facility Representatives Sharing of Good Practices and Lessons Learned (4)
- *Criticality Safety Lessons Learned in a D&D Environment*
RL Fac Rep TBD
 - *Recent Eyebolt Failures at INEEL*
ID Fac Rep TBD
- Other topics TBD*
- 2:45 p.m. Break
- 3:00 p.m. RL Safety System Review Results – Fire Protection System Findings
Craig Christensen, RL Fire Protection Engineer
- 3:45 p.m. Break
- 4:00 p.m. INPO Analysis of Safety Culture
INPO Person TBD
- 5:00 p.m. Facility Representatives Sharing of Good Practices and Lessons Learned (3)
- *The Importance of Issuing an Event Fact Sheet*
ID Fac Rep TBD
- Other Topics TBD*

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Day 3: Thursday, May 20, 2004

Theme: Enhancing Your Career

- 7:50 a.m. Introduction
John Evans
- 8:00 a.m. Senior Site Manager Perspective on Advancement
Manager Presenter TBD
- 8:30 a.m. Facility Representatives Sharing of Good Practices and Lessons Learned (3)
• *Lessons Learned from Type B Accident Investigation of Pu-238 Uptake*
Joanne Lorence, LASO Fac Rep
Other Topics TBD
- 9:30 a.m. Break
- 9:45 a.m. Improving Technical Competence and Proficiency
• *Participating in Accident Investigations* Scott DeClue, SR Facility Rep & Charlie Hughey, Y-12 Facility Rep
• *Training as Asbestos Supervisors* TBD
- 10:45 a.m. Panel Discussion - Making the Most of Your Career Opportunities
Moderator: TBD
Panel Members: TBD
- 12:00 p.m. VIP Tour of Hoover Dam Power Plant
- 5:00 p.m. Return to Hotel

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