

June 29, 2001

The Honorable Mitchell E. Daniels, Jr.
Director
Office of Management and Budget
Washington, DC 20503

Dear Mr. Daniels:

In accordance with the "Federal Activities Inventory Reform Act of 1998," Public Law 105-270 (the FAIR Act), enclosed for your review is the Defense Nuclear Facilities Safety Board (Board) Year 2001 inventory of commercial activities performed by Federal employees. This letter also provides the information required by Office of Management and Budget (OMB) letter M-01-16 dated April 3, 2001, including the Annual Management Report and a Report on the Agency's inherently governmental positions.

The following is a summary of the Board's inventory:

1. Total Board FTEs: 94
2. Commercial FTEs: 18
3. Percent of Budgetary Resources Used for Commercial Support: 10%
4. Central Point-of-Contact for the Board's Inventory: Mr. Kenneth Pusateri,
(202) 694-7000

Annual Management Report

The Board did not receive any Fair Act Administrative challenges of its Year 2000 inventory. To accomplish the year 2001 inventory each Board employee was identified using the 2001 Function Codes. An evaluation of the nature of each activity performed by the employees was also made in order to determine FAIR Act eligibility and if exempted, application of Reason Codes. For informational purposes we have also included a summary list of the activities that the Board currently contracts for or has agreements with other governmental agencies to perform.

The Honorable Mitchell E. Daniels, Jr.

Page 2

Should you have any questions regarding this submittal, please contact the Board's Central Point-of-Contact Mr. Kenneth Pusateri.

Sincerely,

John T. Conway
Chairman

Enclosures as stated.

Federal Activities Inventory Reform Act Report

6/29/2001

Year 2001

Defense Nuclear Facilities Safety Board

a. Organizational Unit	b. State	c. Location(s)	d. FTE	e. Activity Function Code	f. Reason Code	g. Year first appeared	h. Responsible Official	i. Year of cost comparison	j. CIV/FTE Savings	k. Estimated Annualized cost	l. Date completed post MEO Perf Rev	
Office of the General Manager												
Administrative Mgmt and Correspondence Services	DC	DC	1.0	Y820	C	FY1999	K. Pusateri	Not Applicable	N/A	Not Applicable	Not Applicable	
Administrative Support	DC	DC	2.0	Y000	C	FY1999	K. Pusateri	Not Applicable	N/A	Not Applicable	Not Applicable	
Division of Human Resources												
Personnel Administrative Support	DC	DC	1.0	B000	C	FY2000	S. Dickerson	Not Applicable	N/A	Not Applicable	Not Applicable	
Division of Acquisition & Finance												
Contracting (Operational)	DC	DC	1.0	F200	C	FY2000	J. Neubeiser	Not Applicable	N/A	Not Applicable	Not Applicable	
Financial Mgmt. Operations	DC	DC	1.0	C315	C	FY2000	J. Neubeiser	Not Applicable	N/A	Not Applicable	Not Applicable	
Travel Processing	DC	DC	1.0	C302	C	FY1999	J. Neubeiser	Not Applicable	N/A	Not Applicable	Not Applicable	
Division of Information Technology & Security												
Information Operations & Information Assurance/Security												
Directives & Records Management Services	DC	DC	1.0	Y840	C	FY1999	A. Thibadeau	Not Applicable	N/A	Not Applicable	Not Applicable	
Administrative Support Services	DC	DC	1.0	T820	C	FY1999	A. Thibadeau	Not Applicable	N/A	Not Applicable	Not Applicable	
Other ADP Functions	DC	DC	1.0	W999	C	FY1999	A. Thibadeau	Not Applicable	N/A	Not Applicable	Not Applicable	
Printing and Reproduction Services	DC	DC	1.0	Y860	C	FY1999	A. Thibadeau	Not Applicable	N/A	Not Applicable	Not Applicable	
Office of the General Counsel												
Paralegal	DC	DC	1.0	Y403	C	FY2001	R. Azzaro	Not Applicable	N/A	Not Applicable	Not Applicable	
Legal Services & Support	DC	DC	1.0	Y415	C	FY1999	R. Azzaro	Not Applicable	N/A	Not Applicable	Not Applicable	
Office of the Technical Director												
Administrative Support	DC	DC	1.0	T000	C	FY1999	K. Fortenberry	Not Applicable	N/A	Not Applicable	Not Applicable	
Weapons Program												
Administrative Support	DC	DC	1.0	T000	C	FY1999	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable	
Engineering Program												
Administrative Support	DC	DC	1.0	T000	C	FY1999	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable	
Other Information Operation Functions	DC	DC	1.0	W499	C	FY1999	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable	
Total			18.0									

Reason Code Key - Code C means exempt from cost comparison because the organizational unit has 10 or fewer FTE

Federal Activities Inventory Reform Act Report

6/29/2001

Reason Code A Exempt

Year 2001

Defense Nuclear Facilities Safety Board

a. Organizational Unit	b. State	c. Location(s)	d. FTE	e. Activity Function Code	f. Reason Code	g. Year first appeared	h. Responsible Official	i. Year cost comparison	j. CIV/FTE Savings	k. Est. Annualized cost	l. Date completed post MEO
Office of the General Manager											
			Total	0							
Division of Human Resources											
			Total	0							
Division of Acquisition & Finance											
			Total	0							
Division of Information Technology & Security											
			Total	0							
Office of the General Counsel											
			Total	0							
Office of the Technical Director											
Site Representatives											
Electrical Engineering And Analysis Services	DC	GA	1	T836	A	FY2000	K. Fortenberry	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	CO	1	T813	A	FY2000	K. Fortenberry	Not Applicable	N/A	Not Applicable	Not Applicable
Chemical Engineering And Analysis Services	DC	TN	1	T835	A	FY2000	K. Fortenberry	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	GA	1	T813	A	FY2000	K. Fortenberry	Not Applicable	N/A	Not Applicable	Not Applicable
Civil Engineering And Analysis Services	DC	CO	1	T833	A	FY2000	K. Fortenberry	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	WA	1	T813	A	FY2000	K. Fortenberry	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	TX	1	T813	A	FY2000	K. Fortenberry	Not Applicable	N/A	Not Applicable	Not Applicable
Electrical Engineering And Analysis Services	DC	TX	1	T836	A	FY2000	K. Fortenberry	Not Applicable	N/A	Not Applicable	Not Applicable
			Total	8							
Weapons Program											
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Chemical Engineering And Analysis Services	DC	DC	1	T835	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Electrical Engineering And Analysis Services	DC	DC	1	T836	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2001	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
			Total	10							

Reason Code Key - Code A means the functions are commercial functions that the Agency Head has determined must remain in-house in order to maintain core technical competencies

Engineering Program

Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Civil Engineering And Analysis Services	DC	DC	1	T833	A	FY2000	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Fire Protection Engineering And Inspection	DC	DC	1	T837	A	FY2000	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Chemical Engineering And Analysis Services	DC	DC	1	T835	A	FY2000	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Electrical Engineering And Analysis Services	DC	DC	1	T836	A	FY2000	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Civil Engineering And Analysis Services	DC	CA	1	T833	A	FY2000	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2001	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Civil Engineering And Analysis Services	DC	GA	1	T833	A	FY2000	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2001	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Chemical Engineering And Analysis Services	DC	DC	1	T835	A	FY2000	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2001	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable
Chemical Engineering And Analysis Services	DC	DC	1	T835	A	FY2000	R. Barton	Not Applicable	N/A	Not Applicable	Not Applicable

Total 17

Materials Processing & Env. Restoration Program

Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Mining Engineering And Analysis Services	DC	DC	1	T839	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable

Total 10

Total 45

Reason Code Key - Code A means the functions are commercial functions that the Agency Head has determined must remain in-house in order to maintain core technical competencies

Defense Nuclear Facilities Safety Board
 In-house Activities Performed by Contractors or Other Agencies

Commercial Activity	Status
Network Support	Currently contracted
Software Programming	Currently contracted
Receptionist	Currently contracted
Mail Services	Currently contracted
Copier Support	Currently contracted
EEO Investigations	Currently contracted
IT Training	Currently contracted
Retirement Counseling and benefits	Currently contracted
Court Reporting	Currently contracted
Archival Systems	Currently contracted
Telecommunications	Currently contracted
Information Systems / Network Support	Currently contracted
Web Page Design	Currently contracted
Media Streaming Services	Currently contracted
Payroll	Interagency Agreement with Bureau of the Public Debt
Personnel Services	Interagency Agreement with Bureau of the Public Debt
Drug Testing	Interagency Agreement with NRC
Accounting	Interagency Agreement with GSA
Travel	Interagency Agreement with GSA
Security Investigations	Interagency Agreement with OPM
Health Unit	Interagency Agreement with HHS
Employee Assistance	Interagency Agreement with HHS

6/29/2001